

Tips for Uploading Document / Image

- Applicants submit only one application form in electronic version
- Both **Certificates** and **Bank-in slip** must be uploaded

Acceptable Format For Image Upload

JPG / JPEG

PDF

PNG

TIFF

BMP

Tips for Successful Image Upload

DOs

Image scanned with 300dpi or above resolution

Align image properly on scanner

Correct proportions of margins

One single page in one file preferred

DON'Ts

Blank area around image

Twisted or folded image

Additional artifacts e.g. handwriting, marks or colour

High contrast with shadow

Encrypted file

Certificates

- Create appropriate **file name** for uploaded image, for example:

Name	Certificates	Year of Issue	Suggested File Name
Chan Hoi Man	HKDSE	2021	ChanHoiMan_HKDSE_2021
Wong Siu Man	HKALE	2011	WongSiuMan_HKALE_2011
Lee Wai Ling	HKCEE	2011	LeeWaiLing_HKCEE_2011
Chow Wai Hung	Associate Degree	2020	ChowWaiHung_AD_2020
Chan Shek Yuen	GCE	2019	ChanShekYuen_GCE_2019
Tam Mei Ling	IELTS	2021	TamMeiLing_IELTS_2021
Ho Chi Wai	IB	2020	HoChiWai_IB_2020

Bank-in Slip

- Application fee is HK\$150 (Non-Refundable)
- Applicants are required to deposit the application fee directly to the following designated bank account:

Account Name	Hospital Authority – Queen Elizabeth Hospital
Bank	The Hongkong and Shanghai Banking Corporation Limited
Account Number	004 – 500 – 296744 – 002 <div>Bank code Account Number</div>

- Create appropriate file name for uploaded image, for example:

Name	Suggested File Name
Chan Tan Man	ChanTanMan_\$150

Bank-in Slip (cont'd)

**Pay the Application Fee through
either ONE of the following banks:**

Hang Seng Bank

The Hongkong and Shanghai Banking Corporation Limited (HSBC)

Bank of China

Pay by either ONE of the following methods:


Automated Teller Machine (ATM)

Internet banking (Online/Mobile App)

Transaction service by bank tellers

Faster Payment System(FPS)

Uploading Certificates and Bank-in Slip

Applying for: Higher Diploma in Nursing (2020/2021) (Job Number: HDNP_06_2020) 

Personal Information

Education and Training

Academic and Professional Attainment

Work Experience

Attachment Upload

Job-Specific Questions

Review and Submit

Review and Submit

Declaration

- I understand that the information provided will be treated in strict confidence and will only be used for recruitment related purposes.
- I undertake to report any changes to information provided in this application from the date it is submitted to the date I report duty, if applicable.
- I understand that if I willfully give any false information or withhold any material information, I shall render myself liable to dismissal if I am appointed to the service of the HA.

Attachment Upload


Attachments

Select the file to attach

瀏覽...

Chan Tan Man_\$150.jpg

Comments about the file

 **'Attach' to upload**

Further enquiry

- Telephone enquiry hotlines (from 7 June to 10 September 2021)
- 2300 6300 / 2300 6400 / 2300 6500
- Monday to Friday: 9:00am - 5:00pm, except on public holidays
- Please leave your full name, application number and contact number to the enquiry hotlines, we will reply you ASAP

❖ *What is my application number?*

Answer: In the acknowledgement email, your acknowledgment ID will be printed at the bottom of the email. The digits shown after PDN_06_2021 your acknowledgment ID will be your application number.