

**TUEN MUN HOSPITAL**  
**DONATION BOXES**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE PERIOD FROM 1 JUNE 2015**  
**TO 31 MAY 2016**

丁何關陳會計師行  
**TING HO KWAN & CHAN**  
Certified Public Accountants  
HONG KONG

## **INDEPENDENT PRACTITIONER'S ASSURANCE REPORT**

To the Executive of Tuen Mun Hospital (the "Permittee")

### **Public Subscription Permit No: 2015/140/1**

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's donation box fund-raising activity held during the period from 1 June 2015 to 31 May 2016 (the "Event").

### **Responsibilities of the Executives**

The Executives are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 1 and note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

### **Our Independence and Quality Control**

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Control 1 and accordingly maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

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To the Executive of Tuen Mun Hospital (the "Permittee")

### **Practitioner's Responsibilities**

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other Than Audits or Reviews of Historical Financial Information and with reference to Practice Note 850, Reporting on Flag Days and General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters, and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

### **Inherent Limitations**

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Permittee include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Permittee's books and records.

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To the Executive of Tuen Mun Hospital (the "Permittee")

### Conclusion

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Permittee in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 1 and 2.

### Intended Users and Purpose

This report is intended solely for the purpose of assisting the Permittee to satisfy the conditions stated in the Public Subscriptions Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.



TING HO KWAN & CHAN  
Certified Public Accountants (Practising)  
9/F, Tung Ning Building,  
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Hong Kong, - 1 AUG 2016

**TUEN MUN HOSPITAL  
DONATIONS BOXES (PERMIT NO.: 2015/140/1)  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE PERIOD FROM 1 JUNE 2015 TO 31 MAY 2016**

	Note	HK\$
INCOME		
Gross receipts for the period from 1 June 2015 to 31 May 2016		14,144.32
EXPENDITURE		
NET RECEIPTS FROM DONATION BOXES FOR THE PERIOD		<u>14,144.32</u>
USAGE OF FUND	3	<u>(11,354.20)</u>
NET RECEIPTS FOR THE PERIOD		<u><u>2,790.12</u></u>

Approved by the Executive on *1 August 2016* and signed on its behalf by:



Dr. Tony KO  
Hospital Chief Executive  
Tuen Mun Hospital

**TUEN MUN HOSPITAL  
DONATIONS BOXES  
NOTES TO THE ACCOUNT OF RECEIPTS  
FOR THE PERIOD FROM 1 JUNE 2015 TO 31 MAY 2016**

**1. GENERAL INFORMATION**

The purposes of the fund-raising event held by the Permittee are to raise funds for the following:

- (i) Patient benefits/services uses;
- (ii) Health and diseases education;
- (iii) Community services centre; and
- (iv) Medical research and development projects for the betterment of the Community.

**2. BASIS OF PREPARATION**

The income and expenditure account has been prepared on cash basis.

**3. DETAILS OF USAGE OF FUND**

	HK\$
Breastfeeding Promotional Activities	<u>11,354.20</u>

“Breastfeeding Promotional Activities in the New Territories West Cluster on the World Breastfeeding Week 2015” was carried out during the World Breastfeeding Week in August 2015. The project aimed to empower and support all women to adequately combine their work with child-bearing. In order to promote breastfeeding to the public, a series of promotional activities were organised with other hospitals of Hospital Authority and health care institutions.