

**THE QUEEN ELIZABETH HOSPITAL CHARITABLE TRUST**

**INDEPENDENT ASSURANCE REPORT AND INCOME AND EXPENDITURE  
ACCOUNT FOR THE FUND RAISING THROUGH DONATION BOXES,  
OCTOPUS CARD READER AND OCTOPUS APP QR CODES  
FOR THE PERIOD FROM 13 APRIL 2023 TO 31 MARCH 2024**

**(Public Subscription Permit No. 2023/034/1)**

**Chie, Leung & Partners Limited  
Certified Public Accountants**

# THE QUEEN ELIZABETH HOSPITAL CHARITABLE TRUST

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# CHIE, LEUNG & PARTNERS LIMITED

*Certified Public Accountants*

WAN CHAI OFFICE  
Room 802, 8/F., Tai Yau Building,  
181 Johnston Road, Wan Chai,  
Hong Kong  
Tel: 3119 8726 Fax: 2445 0133

SHEUNG WAN OFFICE  
Unit 1, 2/F, Hing Yip Commercial Centre,  
272-284 Des Voeux Road Central,  
Hong Kong  
Tel: 3791 2068 Fax: 3791 2078

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## INDEPENDENT PRACTITIONER'S ASSURANCE REPORT

TO THE TRUSTEES OF  
**THE QUEEN ELIZABETH HOSPITAL CHARITABLE TRUST**  
("the Trust")

*Public Subscription Permit No: 2023/034/1*

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Trust's general charitable fund raising through donation boxes, Octopus card readers and Octopus App QR codes for the period from 13 April 2023 to 31 March 2024. ("the Event").

### **Responsibilities of the Trustees**

The Trustees are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

### **Our Independence and Quality Management**

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

### **Practitioner's Responsibilities**

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

# CHIE, LEUNG & PARTNERS LIMITED

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## INDEPENDENT PRACTITIONER'S ASSURANCE REPORT (Continued)

### **Practitioner's Responsibilities (Continued)**

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other than Audits or Reviews of Historical Financial Information and with reference to Practice Note 850 (Revised), Reporting on Flag days, General Charitable Fund-raising Activities and Solicitation of Signed Authorisation Forms Covered by Public Subscription Permits issued by the Social Welfare Department issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

### **Inherent Limitations**

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Trust include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Trust's books and records.

### **Conclusion**

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Trust in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

# CHIE, LEUNG & PARTNERS LIMITED

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## INDEPENDENT PRACTITIONER'S ASSURANCE REPORT (Continued)

### **Intended Users and Purpose**

This report is intended solely for the purpose of assisting the Trust to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.



Chie, Leung & Partners Limited  
Certified Public Accountants

Chie Kwong Wing  
Practising Certificate number P05248

Hong Kong, 30 May 2024

## THE QUEEN ELIZABETH HOSPITAL CHARITABLE TRUST

### INCOME AND EXPENDITURE ACCOUNT

*For the General Charitable Fund raising through donation boxes, Octopus card readers and Octopus App QR codes for the period from 13 April 2023 to 31 March 2024  
Public Subscription Permit Number 2023/034 /1*

	HK\$
Income	
Charity collected from donation boxes	640,541
Charity collected from Octopus card readers	282,441
Charity collected from Octopus App QR codes	<u>10,617</u>
	933,599
Less: Usage of fund	
Design and installation of donation boxes and activities area	(73,250)
Octopus commission	(2,931)
Setting up of Octopus card reader	<u>(67,560)</u>
EXCESS OF INCOME OVER EXPENDITURE	<u><u>789,858</u></u>

Signed on behalf of the Trustees by:- 30 May 2024



\_\_\_\_\_  
TSANG Ho Fai Thomas  
Trustee



\_\_\_\_\_  
CHEUNG Fuk Chi Eric  
Trustee

The attached notes form an integral part of this statement of account.

## THE QUEEN ELIZABETH HOSPITAL CHARITABLE TRUST

### NOTES TO THE INCOME AND EXPENDITURE ACCOUNT

*For the General Charitable Fund raising through donation boxes, Octopus card readers and Octopus App QR codes for the period from 13 April 2023 to 31 March 2024  
Public Subscription Permit Number 2023/034/1*

#### 1. PURPOSE OF THE FUND RAISING ACTIVITIES

The purpose of general charitable fund raising activities for supporting hospital services at Queen Elizabeth Hospital.

The donation boxes, Octopus card readers and Octopus App QR codes held for the period from 13 April 2023 to 31 March 2024 in Queen Elizabeth Hospital, Jordan, Kowloon under the Public Subscription Permit Number 2023/034/1 issued by Social Welfare Department.

#### 2. BASIS OF PREPARATION

The principal accounting policies adopted are set out below:

- (a) Donations are brought into account upon receipt of funds.
- (b) Expenditure is recorded on an accrual basis.

#### 3. DONATIONS CREDITED TO THE BANK

	HK\$
Excess of income over expenditure	789,858
Add: Accrued expenditure not yet paid as at 31 March 2024	<u>13,000</u>
Net balance of donations deposited into Trust's bank account by 31 March 2024	<u>802,858</u>