

Notice to Patients

New Specialist Outpatient Clinic/Allied Health Appointment Booking Arrangement

A number of patients have made double or multiple appointment bookings for the same specialty/subspecialty in more than one hospital. The duplicated attendances will affect the quality of service for the patients in that the continuity of clinical care is compromised, and excessive or even conflicting therapies may adversely affect clinical care.

In view of the above, the following specialist outpatient clinic/allied health appointment booking arrangement will apply to avoid duplicated bookings to ensure continuity of care.

1. A patient should attend only one specialist outpatient clinic/Allied Health department for each specialty/Allied Health service.
2. Where a patient is attending more than one subspecialty in the specialties of Medicine and/or Surgery, the patient should attend only one subspecialty outpatient clinic for each subspecialty.
3. The above principles will apply to both old and new case bookings, as well as to referrals from Family Medicine Integrated clinics, Accident & Emergency departments and General Outpatient clinics. For discharged inpatients, duplicated appointments may normally only be arranged, only once subject to clinical discretion.
4. Where there is a pre-existing duplication of bookings, the patient may choose once which clinic he or she prefers to attend, and the booking at the clinic not chosen will be cancelled. Under such circumstances, the patient will be advised to attend the clinic closest to his or her registered address.

1 October 2002

附錄 1

病人須知

專科門診診所 / 專職醫療預約安排

有些病人同時在數間醫院的同一個專科或附屬專科預約就診，其實重複就診不但會影響臨床診治的連貫性，亦可能會引致過量甚至不相容的治療結果，影響病人接受的醫療服務。

為確保病人得到全面和連貫性的服務，醫管局已實施下列專科門診診所 / 專職醫療預約安排，以避免病人重複就診的情況。

1. 就同一個專科病症，病人只可選擇到一間專科門診診所 / 專職醫療部求診。
2. 有些病人可能同時正在內科及 / 或外科的數個附屬專科病症就診，但就每一個附屬專科病症，病人只可選擇在同一附屬專科門診診所求診。
3. 上述兩項原則適用於新舊症病人預約就診時間、以及由家庭醫學綜合診所、急症室、及普通科門診轉介的病人的預約安排。至於出院病人，醫生可以考慮其臨床情況後，酌情讓病人在第一次覆診時於不同專科診所覆診。
4. 假如病人在較早前已同時在不同專科診所預約了就診時間，醫院會請病人作出一次過的選擇，揀選在其中一間診所覆診，而其他診所的預約覆診日期則會被取消。在這種情況下，醫護人員會建議病人選擇鄰近其住所的診所就診。

二〇〇八年十月一日