Introduction
Electronic copies of Nursing Care Practice Manual (NCPM) HKWC are readily available for all HKWC nursing staff and can be found under:
- E-Document Management System (e-DMS)
- HKWC Manual session
- QMH Manual session
- CND Manual session
A preliminary survey was carried out in March 2015. There were a total of 8 questions. 198 out of 202 questionnaires were received with 98% return rate.
The results revealed:
- Most of them didn’t aware there was a complete version of Nursing Care Practice Manual existed in HKWC/QMH intranet; for those who aware, they didn’t know how to access the Manual
- Most of them haven’t received training for how to use the electronic manual
- Most of them preferred to use hard copy version
- Most of them found the Manual was fairly useful and used the Manual occasionally
- Most of them preferred or not sure whether the hard copy to be replaced by 100% electronic
- Most of them haven’t received training for how to use the electronic manual

Objectives
- To make electronic Nursing Care Practical Manual much easier to use and access
- To cultivate a “Go Electronic” culture/habit for QMH nursing staff through a One-touch One-care Go Easy Nursing Care Practice Manual in line with HA strategic direction: Mo

Methodology
- Starting with Nursing Care Practice Manual (NCPM), promote One-touch One-care (OTOOC) concept to QMH nursing staff
- Provide a user friendly and easy to use Nursing Care Practice Manual (NCPM): Transfer all NCPM PDF format (95 caring procedures in 171 pa
**Result**
- We Can Go Electronic
  W: We have build up a training infrastructure to help nursing staff on Go Electronic matters
  C: Cultivate a "Go Electronic" culture/habit
  G: Go Green
  E: Electronic has instilled into our daily nursing practice
  11 identical "Go Elec