



**Service Priorities and Programmes**  
**Electronic Presentations**

**Convention ID:** 518

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**Enhance Staff's awareness for fire safety**

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**Keywords:**

fire safety

fire

**Introduction**

In case there is a fire occurred in hospital ward setting, it would be very dangerous as most of the patients are elderly with weak condition and limited mobility. Thus, an enhanced program will be implemented to strengthen staff knowledge and response capacity on fire safety.

**Objectives**

Key improvement: 1. Enrich staff's awareness on fire safety. 2. Prepare staff for fire contingency plan(patient evacuation in care fire occurred) 3. How to use the communicating panel and fire hose reel

**Methodology**

1. In-house fire safety training by commissioned trainer(fire safety ambassador) to new staff 2. Updated staff with fire safety information through refresh training (E-learning and fire drill) 3. Equip fire safety measures in ward setting (designed fire precaution sticker and notices) 4. Designed fire evacuation cue card. The cue card is in simple and short check list in order to remind staff to handle fire hazard quickly. 5. Standardized the fire evacuation plan. The plan was reviewed and updated with reference to the hospital corporate guideline (United Christian Hospital Safety Manual). It is in flow chart format in order to facilitate staff to handle fire evacuation quickly. The plan has been placed in a noticeable place which nearby the fire panels. 6. Performed fire drill to strengthen communication and evacuation system. Staff training records must be kept to assure that all staff is trained and their knowledge are refreshed regularly. 7. Arranged demonstration of how to use fire panel and fire hose reel properly

**Result**

1. All staff had refreshed their knowledge of fire safety through fire drill and e-learning on fire safety 2. Fire drill was performed. There were 50% ward staff had completed the drill. Areas for improvement was discussed post drill 3. Demonstration with return demonstration on using the hose reel and fire panel was performed immediately followed post drill.