



養和醫院

Hong Kong Sanatorium & Hospital

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Credentialing of Doctors HKSH Experience

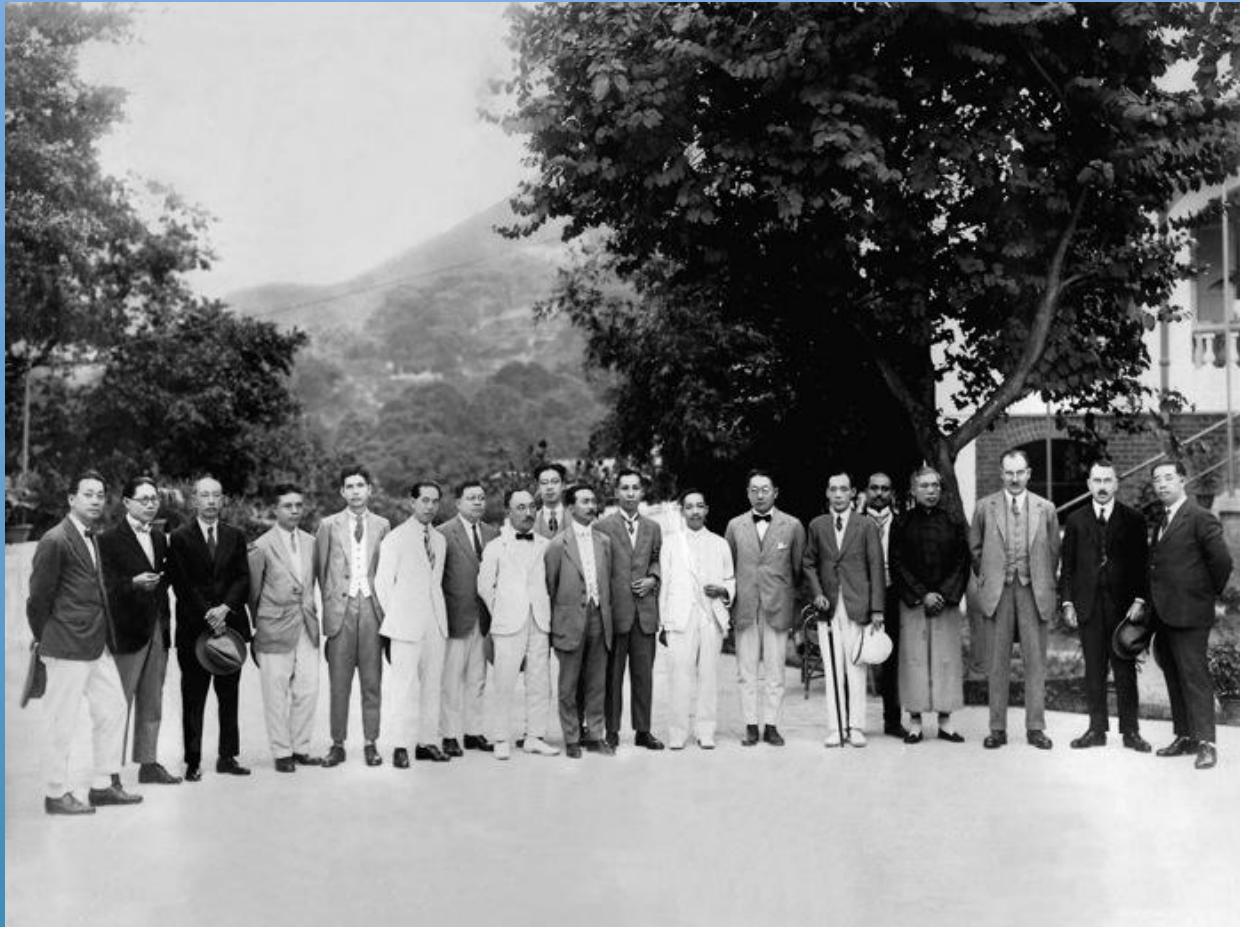
Dr. Joseph CHAN

Deputy Medical Superintendent

養和

HKSH

Established by doctors in 1922



HKSH

Strong commitment in teaching & training

1927 – School of Nursing

1932 – School of Midwifery

1998 – Teaching of medical students from HKU

2001 – Accredited as Family Medicine Training Centre (HKCFP)

2004 – Accredited as training centre for Higher Surgical trainee (CSHK)

2004 – Accredited as training centre for Ophthalmology

2012 – Accredited as training centre in Orthopaedics

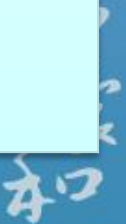
Hospital managed by practicing clinicians



Background

Category of Hospital Privileges Granted

1979	Start of Formal Granting of Privileges <ul style="list-style-type: none">• Admission• Operating Theatre
1982	Addition of Maternity Privileges
1987	Addition of D.S.A. & Cardiac Catheterization & Lithotripsy Privileges
2003	<ul style="list-style-type: none">• Admission of Inpatient• Operating Theatre Facilities (General, Minimally invasive surgery , Limited facilities (specify))• Maternity• Anaesthesiology• D.S.A. & Cardiac Catheterization• Endoscopy• Lithotripsy• In-Vitro Fertilization



Category of Hospital Privileges Granted

2008

- Admission of patients
- Anaesthesiology
- OT : Surgical procedures relating to specialty / training
- OT : Minimally invasive surgical procedures relating to specialty / training
- OT : Minor surgical procedures only
- OT : Robotic assisted surgical procedures
- OT : Procedures as specified
- Endoscopy : Bronchoscopy
- Endoscopy : Gastroscopy
- Endoscopy : Colonoscopy
- Endoscopy : ERCP
- Cardiac Catherisation & Intervention
- Lithotripsy
- Plastic & Reconstruction Centre
- Maternity
- Invitro-Fertilisation
- Radiotherapy
- Haemodialysis & Peritoneal Dialysis
- Refractive Surgery (LASIK)

Category of Hospital Privileges Granted

2013

- Admission of patients
- Anaesthesiology
- OT : Surgical procedures relating to specialty / training
- OT : Minimally invasive surgical procedures relating to specialty / training
- OT : Minor surgical procedures only
- OT : Robotic assisted surgical procedures: (i) Da Vinci (ii) Makoplasty
- OT : Procedures as specified
- Endoscopy : Bronchoscopy
- Endoscopy : Gastroscopy
- Endoscopy : Colonoscopy
- Endoscopy : ERCP
- Cardiac Catheterisation & Intervention
- Lithotripsy
- Plastic & Reconstruction Centre
- Maternity
- Invitro-Fertilisation
- Radiotherapy
- Haemodialysis & Peritoneal Dialysis
- Focused Ultrasound (for Gynaecologists only)
- Refractive Surgery (LASIK)
- ICU
- Transcatheter Renal Denervation (RDN)

Establishment of Qualifications & Provision of Quality Medical Care

Requirement for Application

Any doctor or dentist must satisfy the following requirements before his/her application can be considered by the Hospital:

1. Current Registration with MCHK/DCHK
2. Specialist Registration with MCHK/DCHK; or Awarded FHKAM, or Equivalent Qualification / Training
3. Evidence of Good Clinical Training and Experience (in particular relating to special procedures)
4. Good Character and Professional Standing
5. Subscription to Medical Indemnity Insurance for Private Practice (unlimited & occurrence based)
6. Undertake to Confirm Doctors are Physically & Mentally Fit for Practice (2010)
7. Abide by the “Code of Practice” by Private Hospitals Association & relevant directives issued by Dept. of Health
8. Must give consent to select their cases for presentations at Mortality & Morbidity Meetings & for compilation of audit reports



Requirement for Application

Undertaking

1. ICU Privilege
 2. Maternity Privilege
 3. IVF Privilege
 4. Radiotherapy Privilege
- Ensure doctors are abide by Code of Practice as required by D of H, MCHK & Licensing Body, etc.
 - Ensure patient safety / welfare of child, and ensure practice is safe and up to standard

Requirement for Application

Example



HONG KONG SANATORIUM & HOSPITAL
養和醫院

**Undertaking to the Medical Superintendent of
Hong Kong Sanatorium & Hospital
in respect of the Human Reproductive Technology Ordinance**

I agree to practice Reproductive Technology Procedures in accordance with the updated Code of Practice of Reproductive Technology & Embryo Research issued by the Council on Human Reproductive Technology and in particular to the following:-

1. Any reproductive technology procedure may be provided only to persons who are parties to a marriage. A copy of the marriage certificate will be sent to the IVF Centre of the Hospital at the start of the procedure for inclusion in the medical records.
2. The Client's medical conditions will be fully assessed to determine the most appropriate treatment option.
3. Counseling will be given to the couple prior to treatment with particular regard to the welfare of the child and all possible implications pertaining to the Reproductive Technology procedure as listed in the Code of Practice.
4. The IVF Centre will be provided with the complete medical records of the individual clients pertaining to the RT procedure. (The medical record may be inspected by the representative from the Council on Human Reproductive Technology).
5. I shall strictly adhere to the Clinical Protocol of Assisted Reproductive Technology of the IVF Centre of Hong Kong Sanatorium & Hospital.

(Signature)

Printed Name: Dr.

HKID No.:

Date:



Requirement for Application

Submission to Hospital Administration :

- Recent Photo
- Completed Application Form
- Copy of HKID Card
- Copies of Diplomas & Certificates
- CV
- Copy of MCHK/DCHK Registration Certificate
- Copy of Current Annual Practicing Certificate
- Copy of Specialist Registration Certificate
- Copy of Current Medical Indemnity Insurance Certificate (in the field of practice)
- Two Reference Letters (Local Medical/Dental Practitioners of Good Standing)
- Evidence of Training in Special Procedures (as applicable)



Requirement for Application

Back-Up Doctors For Emergency

All Doctors with Hospital Privileges must nominate a Back-up Doctor in case the Attending Physician is Not Available

Introducing a Policy to ensure Prompt Attendance to Patients in Case of Emergency or when the Attending Physician is Not Available

Granting of Hospital Privileges

Hospital Privileges Subcommittee (HPS)

Chairman

- Deputy Medical Superintendent, Head, Dept. of Paediatrics

Vice Chairman

- Deputy Medical Superintendent, Head, Dept. of Women's Health & Obstetrics

Members

- Assistant Medical Superintendent (Infection Control)
- Deputy Manager (Administration), Assistant Head, Dept. of Dentistry
- Director of Nursing Services

Hospital Privileges Subcommittee (HPS)

Terms of Reference

- To Vet Applications for Hospital Privileges
- To Make Recommendations to Hospital Management Committee (HMC) for Approval
- To Review & Discuss Matters relating to Hospital Privileges
- To Authorise Changes to Doctors Management System as necessary
- To Make Recommendations on Change of Status of Doctors' Hospital Privileges



Hospital Privileges Subcommittee (HPS)

Administration in Credentialing

- An Executive Officer (EO)

Credentialing, Monitoring, Updating of Annual Practicing Licence, Medical Indemnity & Issues of Doctor's Performance under the Supervision of HMC

- An Administrative Officer (Medical) (AO)

Performance Review



Hospital Privileges Subcommittee (HPS)

Clinical Governance Committee



Hospital Management Committee



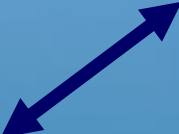
MAC



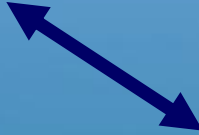
Hospital Privileges Subcommittee



Departmental Committee



Centre Directors



EO & AO



New Procedure Privileges

New Procedure Privileges

1. Gynaecology MIS Privilege
2. OT : Robotic Assisted Surgical Procedures
3. Makoplasty Privilege

New Procedure Privileges

For Gynaecology MIS Privileges

Intermediate Level & Advanced Level ~

- For privileges to perform minor/intermediate procedures:
 - Gynaecologists who have been accredited by the HKCOG at the Intermediate Level (Levels 2 & 3 of the HKCOG Guidelines, excluding all Myomectomy and Hysterectomy operations)
- For privileges to perform major/advanced procedures:
 - Gynaecologists who have been accredited by the HKCOG at the Advanced Level (Levels 4 & 5 of the HKCOG Guidelines, including all Myomectomy and Hysterectomy operations)

New Procedure Privileges

For OT : Robotic Assisted Surgical Procedures

Provisional & Full ~

- Surgeons who already have minimally invasive surgery privileges may apply for :

- Provisional Privilege

Surgeons who already have minimally invasive surgery privileges and have undergone a recognized course of training and have been certified.

- Full Privilege

Surgeons who already have minimally invasive surgery privileges, and

- Have performed not less than 5 cases of robotic surgery independently in another institution and assessed to be competent; or
- Have undertaken a minimum of 5 cases as a primary surgeon operating together with a mentor-surgeon, preferably in the same specialty, appointed by the Hospital and are assessed to possess the necessary skill by the Hospital Management Committee.



New Procedure Privileges

Makoplasty Privilege - for Specialists in Orthopaedics & Traumatology

(A) Provisional Privilege

- Recognised course of training & certified by MAKO Surgical Corp.
- Could perform Makoplasty procedures with the presence of a doctor with Full Privilege.

(B) Full Privilege

- Recognised course of training & certified by MAKO Surgical Corp.; and
- Have performed not less than **3** cases of Makoplasty surgery independently; or
- Have undertaken a minimum of **3** cases as a primary surgeon operating together with a surgeon who has full privilege.
- Could perform Makoplasty surgery independently.

Update & Review

Update & Review

- **Every 3 years**
(Year 2005, 2008, 2011, 2014)

Update & Review

2008 ~ 2011

- Strict Enforcement of **Annual Practicing Certificate Submission** (*Mechanism to revoke privileges if not submitting updated APC before 30 June*)
- **Special Privilege Update** from 2008
 - CCIC, IVF, Lithotripsy, PRSC
- **Medical Indemnity Insurance Update & Category Defined**
- Update all Doctors on the Requirement of **Audit & Health**



Performance Review System

Performance Review System

To indicate adverse cases of some doctors:

[By using the Adverse Event Report](#)

A summary of the lists would be circulated in the meeting every 3 months

(A) General Cases:

- Cases Requiring Referral to Coroner's Office
- Patient Complaints with Potential Medico-legal Implications
- Case Admitted to ICU without Prior Arrangement
- Unplanned Re-admission to Hospital within 24 Hours
- Unplanned Return to OT within 24 Hours
- Post-operative Wound Infections
- Intra- or Post-operative Death
- Post-operative Pulmonary Embolism before Discharge
- Post-operative Cerebrovascular Accident before Discharge
- Post-operative Myocardial Infarction before Discharge
- Damaged Organs or Injury following Surgical Procedure
- Medication Errors involving Patients
- Serious Complications arising from Procedures / Treatment



Performance Review System

(B) Obstetrics Cases

- Stillbirth and Neonatal Death
- Major Birth Trauma
- Postpartum Shock or Massive Transfusion (>1000ml) following Delivery
- Maternal Death
- Postpartum Hysterectomy
- Major Injury to Genital Organs, Bowels Urinary Tract
- Low Apgar Score at Birth
- Eclampsia
- Amniotic Fluid Embolism

Performance Review System

(C) Patient Complaints referred by Hospital Management Committee to Internal Review Committee

Performance Review System

2008 ~ 2011

- Internal Review Committee
- External Review Committee
- Clinical Governance Committee
- Patient Complaints Referred by Hospital Management Committee to Internal Review Committee



Improving Transparency

Improving Transparency

**Improving
Transparency**

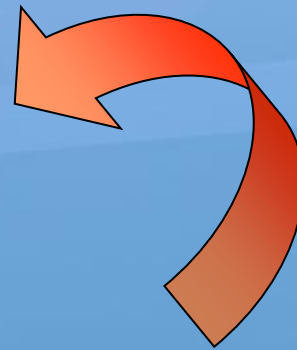
**Updates on the
Granting of Privileges,
Credentialing and Related Policies
Information available at Doctors Corner
in Hospital's Website and Hospital Newsletter**

**Detail and Clear Explanatory Notes
for the Application of Privileges
For Different Specialties
would be Updated from Time to Time**

Management of Hospital Privileges (Doctors Data Management System)

Doctors Data Management System

All Nursing Staff and Key Persons e.g. OT Booking Clerk can Get Access to the Information Regarding the Doctor's Scope of Practice



Doctor's Console Provided with all the Required Information
e.g. Doctor's Photo and Signature Specimen are also Included

Doctors Data Management System

2008 ~ 2011

- Enhancements:
 - Communicate **Type of Insurance** to Front Line Staff
 - **Continuous Updating** of Doctors' Clinical Practice in the Hospital to **Facilitate** the **Update**

Doctors Data Management System

醫生資料查詢 - Hong Kong Sanatorium & Hospital

System Edit ScreenCapture to I.T.

醫生資料庫


姓名: [] Init / No: CWT 搜尋 重設 離開 * If you find any error in the data, please notify Hospital Administration (ext:8800).

專科: - Select Group - [] Show in-house firstly

陳煥堂 CHAN WOON TONG, JOSEPH
94612238; 60239230
蔡偉達 CHDA, BRIAN HORMUS G...
94086194

醫生電腦編號 1145 本院職員 本院醫生 婦產科中心
陳煥堂 Honorary Consultant

To be on leave:
18/05/2013
-20/05/2013 14:00
For Obstetrics



DR. CHAN WOON TONG, JOSEPH

Signature Specimen

手提電話 94612238; 60239230 傳呼機 [] 性別 M
住宅電話 25929238 傳真 25929289 電郵 jwchan@hksh.com

緊急聯絡 (Clinical) Refer the patient to Hospital designated doctor
(Personal) Christine Chan Poon Suk Han 94618680

註冊編號 M02742 專科註冊編號 S06-0012 MPS Type MOB Expiry 01/07/2013
Annual Practising Cert 2013 IAL No. [] Expiry []

辦公室 Correspondence Address # Residential Contact for Patient Envelope Accounts

HOSPITAL ADMINISTRATION DEPT., HK SANATORIUM & HOSPITAL, 2 VILL...
Tel: 28358800 Fax:28358008

O&G CENTRE, HK SANATORIUM & HOSPITAL, 2 VILLAGE ROAD, HAPPY V...
Tel: 28357878 Fax:28927581

Hospital Privileges: first granted on 01/01/1983

Admission of Patients
Invitro-Fertilisation
Maternity
OT: Minimally Invasive Surgical Procedures relating to Gynaecology (advanced)

Specialty OBSTETRICS & GYNAECOLOGY

Remarks
Pls call Dr. J Chan's home phone no.
AFTER working hrs. In case Dr. Chan
is not reachable by mobile, pls also try
At cell his home phone no.

醫生電話簿
醫生資料查詢
SMS (Batch)

影印, 掃描及傳真
SMS 備忘錄
檔案紀錄
鎖定電腦
登出: CMF
離開

After Thought

After Thought

- Supply & Demand of Private Hospitals
- New procedure?
- Input from Academy & College
- Input from the Industry
- Continuous Improvement

Thank You

