

**CASTLE PEAK HOSPITAL
INCOME AND EXPENDITURE ACCOUNT
FOR THE FUND RAISING THROUGH OCTOPUS
CARD READER AND OCTOPUS QR CODE
FOR THE PERIOD FROM 1 JANUARY 2023
TO 31 DECEMBER 2023**

丁何關陳會計師行
TING HO KWAN & CHAN
Certified Public Accountants
HONG KONG

INDEPENDENT PRACTITIONER'S ASSURANCE REPORT

To the Executives of Castle Peak Hospital (the "Permittee")

Public Subscription Permit No: 2022/142/1

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's general charitable fund-raising activity held during the period from 1 January 2023 to 31 December 2023 (the "Event").

Responsibilities of the Executives

The Executives are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

Our Independence and Quality Management

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behaviour.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

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To the Executives of Castle Peak Hospital (the "Permittee")

Practitioner's Responsibilities

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other Than Audits or Reviews of Historical Financial Information and with reference to Practice Note 850 (Revised), Reporting on Flag days, General Charitable Fund-raising Activities and Solicitation of Signed Authorisation Forms Covered by Public Subscription Permits issued by the Social Welfare Department issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

Inherent Limitations

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Permittee include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Permittee's books and records.

INDEPENDENT PRACTITIONER'S ASSURANCE REPORT

To the Executives of Castle Peak Hospital (the "Permittee")

Conclusion

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Permittee in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

Intended Users and Purpose

This report is intended solely for the purpose of assisting the Permittee to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.



TING HO KWAN & CHAN

Certified Public Accountants (Practising)

9th Floor, Tung Ning Building,

249-253 Des Voeux Road Central,

Hong Kong,

12 MAR 2024

**CASTLE PEAK HOSPITAL
 INCOME AND EXPENDITURE ACCOUNT
 FOR THE FUND RAISING THROUGH OCTOPUS CARD READER AND OCTOPUS QR CODE
 FOR THE PERIOD FROM 1 JANUARY 2023 TO 31 DECEMBER 2023
 (PUBLIC SUBSCRIPTION PERMIT NO.: 2022/142/1)**

	HK\$
INCOME	
Donations received	18,258.30
EXPENDITURE	
Audit fee	(3,500.00)
Octopus card system set up fee	(10,430.00)
Commission charged	(182.50)
Total expenditure	(14,112.50)
EXCESS OF INCOME OVER EXPENDITURE	4,145.80

Approved and authorised for issue by the Castle Peak Hospital on 12 MAR 2024 and signed on its behalf
 by:



Dr. SIU Wei Man Bonnie
 Hospital Chief Executive
 Castle Peak Hospital



Ms. HO Wai Mei Florence
 Cluster General Manager (Finance)
 New Territories West Cluster

CASTLE PEAK HOSPITAL
NOTES TO THE INCOME AND EXPENDITURE ACCOUNT
FOR THE FUND RAISING THROUGH OCTOPUS CARD READER AND OCTOPUS QR CODE
FOR THE PERIOD FROM 1 JANUARY 2023 TO 31 DECEMBER 2023
(PUBLIC SUBSCRIPTION PERMIT NO.: 2022/142/1)

1. GENERAL

The fund-raising purpose of the general charitable fund-raising events is mental health promotion.

2. BASIS OF PREPARATION

The significant accounting policies are set out below:

The income collected and expenditure incurred for this event held during the period from 1 January 2023 to 31 December 2023 are recognised on an accrual basis.

3. DONATIONS CREDITED TO THE BANK

	HK\$
Excess of income over expenditure	4,145.80
Add: Accrued expenditure not yet paid as at 31 December 2023	<u>13,930.00</u>
Net balance of donations deposited into Permittee's bank account by 31 December 2023	<u><u>18,075.80</u></u>