



HOSPITAL AUTHORITY

Alice Ho Miu Ling Nethersole Hospital

SCALE OF FEES (Effective from 1 January 2026)

COPIES OF MEDICAL RECORDS

Pursuant to Data Access Request (DAR) under Personal Data (Privacy) Ordinance (PDPO)

For Paper Based Record Only

■ Processing Fee	HK\$100 per request (inclusive of reproduction charge for not more than 10 pages and postage)
■ Reproduction Charge <ul style="list-style-type: none">• 11th page and onward	HK\$1.5 per page

For Non-paper Based Record Only

■ Processing Fee	HK\$100 per request (inclusive of postage)
• Reproduction Charge	HK\$1.5 per page
• Diagnostic Images (e.g. X-ray, CT Scan)	HK\$300 per disc per modality

For Paper Based & Non-paper Based Records

■ Processing Fee	HK\$100 per request (inclusive of reproduction charge for not more than 10 pages and postage)
■ Reproduction Charge <ul style="list-style-type: none">• 11th page and onward• Diagnostic Images (e.g. X-ray, CT Scan)	HK\$1.5 per page HK\$300 per disc per modality

MEDICAL REPORTS / CERTIFICATES

Medical Report	HK\$1,100 per report per specialty (Maximum Capped at HK\$4,400)
<ul style="list-style-type: none"> ■ Medical Reports / Certificates ■ Insurance Claim Forms ■ Other Forms (Except for forms which prices are specified in Hospital Authority's Policy) 	
Duplicate Record / Certified Copy	HK\$300 per item
<ul style="list-style-type: none"> ■ Second copy of Sick Leave Certificate, Attendance Certificate, Discharge Slip etc. ■ Certified Date of Admission and Discharge, Certified Date of Death etc. ■ Duplicate copy of receipt, certified payment records etc. 	