



**Service Priorities and Programmes**  
**Electronic Presentations**

**Convention ID:** 81

**Submitting author:** Ms Monica CHU

**Post title:** Senior Radiographer (DR), TMH, NTWC

**We "like" Fire Drill**

*Monica CHU, CY Yeung, Terry Liu, KM Yeung*  
*Department of Radiology*

**Keywords:**

fire safety  
fire evacuation video  
cue card

**Introduction**

Different disciplines of staff are posted to different NTWC hospitals to perform their clinical duties. It is difficult to ensure each staff is familiarize with fire evacuation plan in various workplaces in different building.

Fire drills are conducted in each year but difficult to include all of them as they are on 24-hour shift

**Objectives**

Each staff of different disciplines understands their roles during fire evacuation and be able to lead patients and visitors to the assembly point

**Methodology**

1. Department fire safety video is prepared and easily available for review
2. Dedicated cue card is prepared for different disciplines to remind all the important actions that need to take during fire evacuation
3. Promulgate DR staff to complete e-training on fire safety in each February

**Result**

staff are competent to lead / perform fire evacuation in various DR workplaces in different workplaces

E-training on fire safety was over 95%