Guidance Notes for Data Request Form A

(Expedited approach)
(Applicable to Aggregate Data ONLY)

Please read the following carefully before completing the Data Request Form A

1. All external requests for patient data or information from the Hospital Authority (HA) are considered on a case-by-case basis and in accordance with our Standard Procedures in Handling Data Request from External Parties.

2. Where appropriate, the requestor may opt for expedited access using the Data Request Form A (Expedited approach) if the data under request are confined to the aggregate data on inpatients (IP), accident & emergency (A&E) attendances, specialist outpatient (SOP) or general outpatient (GOP) attendances. Table 1 summarizes all specific data measures and classification variables for the requestor to select.

3. Please note that the requested data will be prepared in aggregated format, i.e. each data line will consist of a Data Measurement variable with breakdown by ALL selected Classification variables. **Important note:** HA adopt the threshold of "at least 5 observation units" underlining the cells in the tabulations. That is, a cell with underlying observations less than 5 units will be represented as ‘<5’.

4. In general, there will be a time lag of about SIX months between patient encounter and data extraction (e.g. Data up to December 2016 will become available in July 2017). In addition, patients not yet discharged at the time of data extraction and those with incomplete data will not be provided.
### Table 1: Aggregate data under expedited approach (for reference only)

<table>
<thead>
<tr>
<th>Data availability (Based on Admission date/ Attendance date)</th>
<th>Extraction Criteria</th>
<th>Data Measurement</th>
<th>Classification Dimension</th>
</tr>
</thead>
<tbody>
<tr>
<td>IP</td>
<td>Admission date / discharge date</td>
<td>Hospital admission</td>
<td>Age at admission</td>
</tr>
<tr>
<td></td>
<td>Age at admission</td>
<td>Bed day</td>
<td>Gender</td>
</tr>
<tr>
<td></td>
<td>Specialty</td>
<td></td>
<td>District of residence</td>
</tr>
<tr>
<td></td>
<td>Diagnosis (ICD-9-CM)</td>
<td></td>
<td>Date of admission / discharge</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Specialty</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Admission via A&amp;E (Y/N)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Discharge destination</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Diagnosis group (ICD-9-CM/ICD10)</td>
</tr>
<tr>
<td>A&amp;E</td>
<td>Attendance date</td>
<td>A&amp;E first attendance</td>
<td>Age at attendance</td>
</tr>
<tr>
<td></td>
<td>Age at attendance</td>
<td></td>
<td>Gender</td>
</tr>
<tr>
<td></td>
<td>Attending Specialty</td>
<td></td>
<td>District of residence</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Date of attendance</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Specialty</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Triage category</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Discharge destination</td>
</tr>
<tr>
<td>SOP</td>
<td>Attendance date</td>
<td>SOP attendance</td>
<td>Age at attendance</td>
</tr>
<tr>
<td></td>
<td>Age at attendance</td>
<td></td>
<td>Gender</td>
</tr>
<tr>
<td></td>
<td>Specialty</td>
<td></td>
<td>District of residence</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Date of attendance</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Specialty</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Indicator for first / follow-up attendance</td>
</tr>
<tr>
<td>GOP</td>
<td>Attendance date</td>
<td>GOP attendance</td>
<td>Age at attendance</td>
</tr>
<tr>
<td></td>
<td>Age at attendance</td>
<td></td>
<td>Gender</td>
</tr>
<tr>
<td></td>
<td>Diagnosis (ICPC-2)</td>
<td></td>
<td>District of residence</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Date of attendance</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Diagnosis group (ICPC-2)</td>
</tr>
</tbody>
</table>
Table 2: List of specialties confined to inpatient (IP): (for reference only)

- Anaesthesiology
- Cardiothoracic Surgery
- Dental
- Emergency Medicine
- Ear, Nose and Throat
- Gynaecology
- Hospice
- Intensive Care Unit/High Dependency Unit
- Infirmary
- Medicine
- Neonatology
- Neurosurgery
- Nursery
- Obstetrics
- Clinical Oncology
- Ophthalmology
- Orthopaedics & Traumatology
- Paediatrics and Adolescent Medicine
- Psychiatry
- Rehabilitation
- Surgery

Table 3: List of specialties confined to specialist outpatient (SOP): (for reference only)

- Anaesthesiology
- Community Medicine
- Cardiothoracic Surgery
- Dental
- Ear, Nose and Throat
- Gynaecology
- Hospice
- Medicine
- Neurosurgery
- Obstetrics
- Clinical Oncology
- Ophthalmology
- Orthopaedics & Traumatology
- Paediatrics and Adolescent Medicine
- Pathology
- Psychiatry
- Rehabilitation
- Surgery

**Table 4: List of district of residence (for reference only)**
- Eastern
- Southern
- Wan Chai
- Central & Western
- Kowloon City
- Kwun Tong
- Sham Shui Po
- Wong Tai Sin
- Yau Tsim Mong
- Islands
- Kwai Tsing
- North
- Sai Kung
- Sha Tin
- Tai Po
- Tsuen Wan
- Tuen Mun
- Yuen Long